



UTC Aerospace Systems

How to Register for Access

UTAS Customer Portal User Guide

www.customers.utcaerospacesystems.com



REGISTRATION

UTC ORS UTC CLIMATE, CONTROLS AND SECURITY PRATT & WHITNEY UTC AEROSPACE SYSTEMS

CUSTOMER PORTAL

UTC Aerospace Systems
Where ingenuity takes off

Spare Parts Search Enter a part number or up to 5 parts separated by commas

Welcome to the Customer Portal

Login

Username *

Password * [Reset Password](#)

Remember me on this computer

Login

or

Register

Submit a request to view information about UTAS Parts, Spares and Repair Orders, as well as to search for Technical Publications

Request Access

Privacy Policy Terms Of Use FAQ And Customer Support

Note that this website is intended for the use of our established customers.

Click Request Access on the home page to a request for access to the website.

Even if you have access to other UTC websites, you still need to register and be approved for access to this site

REGISTRATION (CONTINUED)

The screenshot shows the UTC Aerospace Systems website header with navigation links: UTC, OTIS, UTC CLIMATE, CONTROLS & SECURITY, PRATT & WHITNEY, and UTC AEROSPACE SYSTEMS. A 'CUSTOMER PORTAL' button is visible. Below the header is a search bar with a 'Spare Parts Search' dropdown and a search input field containing the text 'Enter a part number or up to 5 parts separated by commas'. The main content area is titled 'Register for Access' and features a progress bar with three steps: '1 Enter Your Email' (active), '2 Enter Details', and '3 Complete'. The 'Enter Your Email' step contains a form with the title 'Enter Your Email', a label 'Email Address', an input field, and a 'Continue' button. A note next to the input field reads 'Please enter your personal company email address.' An orange arrow points from the text on the right to the input field.

Enter your email address and click Continue.

This must be your personal work email address.

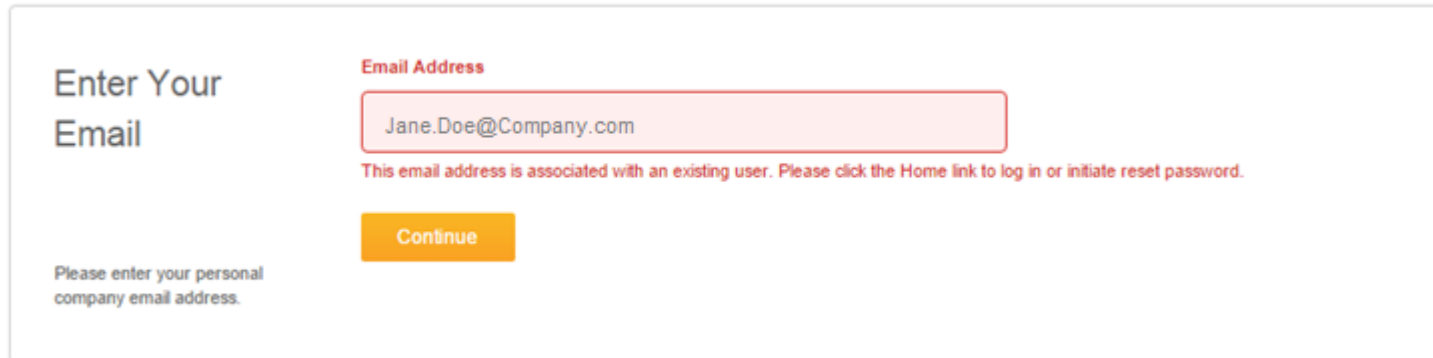
We will not grant access to a group, department, or shared email address.

We will not grant access to users with public email domains (yahoo, gmail, etc.).

REGISTRATION (CONTINUED)

If we detect an existing account for this website, upon clicking Continue the below message will appear:

This email address is associated with an existing user. Please click the Home link to log in or initiate reset password.



The image shows a registration form with the following elements:

- Header:** "Enter Your Email"
- Input Field:** Labeled "Email Address" with the text "Jane.Doe@Company.com". The field has a light red border, indicating an error.
- Error Message:** "This email address is associated with an existing user. Please click the Home link to log in or initiate reset password."
- Button:** A yellow "Continue" button.
- Footnote:** "Please enter your personal company email address."

REGISTRATION (CONTINUED)

The screenshot shows the registration form for UTC Aerospace Systems. The form is divided into two main sections: "About You" and "About Your Company".

About You Section:

- Country Of Citizenship:** A dropdown menu with "Please Select" as the current selection.
- Form Requirements:** A note stating "Please enter your real name, no department or shared accounts allowed".
- First Name:** A text input field.
- Last Name:** A text input field.
- Date Of Birth:** A text input field with the format "MMDDYYYY".

About Your Company Section:

- Company:** A text input field with "Companies" as a placeholder.
- Department (Optional):** A text input field.
- Title (Optional):** A text input field.
- Email Address:** A text input field with "doc.kim@coo.net" as a placeholder.
- Function:** A dropdown menu with "Select your job function" as the current selection.
- Country:** A dropdown menu with "Select a country" as the current selection.
- Street Address:** Two text input fields for the address.

Annotations with orange arrows point to the "Country Of Citizenship" dropdown, the "Last Name" field, the "Company" field, the "Function" dropdown, and the "Country" dropdown.

Please enter your full given name instead of a nickname.

As you type your company name, the system will look for matches and offer suggestions. Click on the correct name if you find a match or continue typing.

Select the job function that is closest to what you do.

Select the Country where your office is located.

Note: if we detected an existing account with another UTC customer facing web application, a User ID will be presented in the "About Your Company" section.

Continue filling in the remaining fields, and click "Register" to submit your request.

REGISTRATION (CONTINUED)

The information provided during the registration process will be reviewed, and you will receive a response via email with further details.

This review process can take between 2 and 3 days.